



**Report of the Director of Adult Social Care**

**Executive Board 15 December 2010**

**Subject: European Year of Volunteering 2011 and Leeds Council Volunteering Framework**

**Electoral Wards Affected:**  
all

**Specific Implications For:**

Equality and Diversity	<input type="checkbox"/>
Community Cohesion	<input checked="" type="checkbox"/>
Narrowing the Gap	<input checked="" type="checkbox"/>

Eligible for Call in

Not Eligible for Call In  
(Details contained in the report)

**EXECUTIVE SUMMARY**

In October 2009 Executive Board agreed to designate 2010 as the Leeds Year of Volunteering .This report identifies the progress that has been made in this campaign during the year. It proposes that Leeds takes part in the 2011 European Year of Volunteering and uses it as an opportunity to build on the excellent results obtained during 2010. This report highlights the range of benefits that volunteering has already provided to individuals during the year and the wider community and the strong links to the Leeds Strategic Plan improvement priorities. The report argues that at a time of public expenditure reduction volunteering is even more vital for our city; offering transferable skills for individuals for future employment opportunities and developing community cohesion links that help mitigate some of the negative impacts of the economic downturn.

The report then considers the City Council’s own approach to volunteering, both the use of volunteers (inward volunteering) and volunteering by staff (outward volunteering). It proposes the development of a corporate policy for volunteering that addresses these circumstances.

The recommendations ask members of Executive Board to approve the proposal for 2011 to become the Leeds European Year of Volunteering and continue to play a leading role in sponsoring additional activities and events that will contribute to making the year a success for the city. The recommendations also ask members to approve the plans to develop a comprehensive volunteering framework to govern the use of volunteers and volunteering by staff.

## 1.0 Purpose of This Report

The purpose of this report is to summarise the successes of the Leeds Year of Volunteering 2010, to provide the background and proposed work programme for 2011 and to consider the City Council's own approach to volunteering. Recommendations seek Executive Board approval to a Leeds European Year of Volunteering 2011 and to develop a comprehensive volunteering framework to govern the use of volunteers and volunteering by staff

## 2.0. Background Information

### Why is volunteering important?

2.1 Volunteering provides a range of benefits to individuals and to the wider community. It helps unlock the talent and creativity of individuals to lead activities, groups and communities and to build skills, confidence and independence that may also be transferable into a work environment. Volunteering is a way to help people to develop a sense of belonging to their neighbourhood and community. At a time of public expenditure restrictions, volunteering provides a means by which people who have been made redundant or who are workless to try out new opportunities, keep their skills fresh and make them more able to re enter the world of paid work.

2.2 Employee supported volunteering schemes provide significant benefits. These include improved team working, coaching and facilitation skills, practical learning and development as part of individual personal development plans, increased motivation and satisfaction, and have encouraged innovation amongst employees.

2.3 In October 2009 Executive Board agreed to designate 2010 as the Leeds Year of Volunteering. The aims were

- To celebrate and promote volunteering
- To increase community engagement through volunteering
- To create more volunteers and volunteering opportunities
- To deliver a quality volunteering experience

2.4 The Leeds Strategic Plan has the following improvement priority: " An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents" Participation in volunteering is seen as one of the main ways of measuring whether we are meeting this improvement priority.

2.5 The 2008 Place Survey results showed 19.9% of the people sampled in Leeds were currently engaged in formal volunteering at least once per month. The target during 20010/11 is to increase the level of recorded volunteering by 25%.

### 2.6 Outputs

The past 12 months has seen an explosion of volunteering activity in Leeds.

- There have been 100 events held under the Year of Volunteering 2010 banner with over 8000 people attending these. Of these 19 events were held to celebrate volunteering by the Area Committees alone.
- Three "award" schemes have been established, one open to all volunteer involving organisations, and two targeted at health and inter generational volunteering. Over 60 organisations received small grants to help them develop, celebrate or start to use volunteers.

- The new Leeds Volunteer Centre in Leeds opened on 13th January at St Paul's Street Leeds. The centre has recently recruited one additional part time paid member of staff and has capacity for 12 part time volunteers. Responding to increased demand the centre is now open five days per week.
- Theme celebrations have been held for ten "themes" health and wellbeing, neighbourhoods, literacy and learning, inter-generational volunteering, volunteering for all (this theme was about raising the standards in volunteering) sport and culture, parks and environment, community safety, inclusive volunteering and children and young people. A series of debates has also been held attended by a range of voluntary organisations throughout the region.
- The revised Compact between the City Council, its public sector partners and the voluntary sector for Leeds was signed and launched during the year. The Compact included a number of specific objectives concerning raising the quality of the volunteering experience in Leeds. A Volunteering Kite Mark was devised to help improve quality control in small volunteer organisations, a Volunteering Toolkit produced to provide support to organisations wanting to use volunteers and a training programme held for volunteer co-ordinators.

## 2.7 Outcomes

- The average level of recorded volunteering through Voluntary Action Leeds has increased by over 200% during the year. Registrations of Leeds volunteers on the Do-IT website rose from 127 per month in the last quarter of 2009 to 325 per month the third quarter of 2010. A total of 1153 volunteers were placed following visits to the centre in the ten months to November 2010. Over three times this number were assisted through telephone and email consultation.
- The first ten months of the Volunteer Centre Leeds will have yielded an economic benefit to the Leeds economy of almost £1 million. The research report "The Ripple Effect II" (Leeds Voice 2009) estimates an average wage equivalent value of volunteers to the local economy of around £760 per volunteer per year.
- Volunteer Centre Leeds provided people with volunteering opportunities that will help get them back into work, vital at a time of acute public expenditure restrictions and economic downturn. Between January and November 2010 84% of those volunteering were workless, a sharp increase on the figures for 2009 (65%).
- The level of corporate volunteering has increased during the year. Our lead partner Leeds Ahead have estimated that over 104 businesses have been engaged 251 projects undertaken and 7065 residents of Leeds helped by their activities during the year.
- Over 50 new organisations listed their opportunities for the first time on the Do-It database during the campaign.

While the number of people wanting to volunteer has increased this has not been matched by an increase in volunteering opportunities however. The overall stock of volunteering opportunities available has declined. The stock of volunteer placement opportunities on the Do it All website is now currently around 380 registered vacancies having fallen from a total of almost 600 in mid 2009. A number of events have been held to try to tackle this and encourage organisations to register new volunteer opportunities on line. This must be a target for 2011.

### **3.0 The Leeds European Year of Volunteering 2011**

3.1 The European Commission, the European Parliament and the Council of the European Union announced that there is to be a European Year of Volunteering (EYV11) during 2011. The objectives are:

- Work towards an enabling environment for volunteering in the EU
- Empower organisers of voluntary activities to improve the quality of voluntary activities
- Recognise voluntary activities
- Raise awareness of the value and importance of volunteering

3.2 Leeds involvement in the European Year of Volunteering 2011 provides an opportunity to sustain and to build on the successes of its 2010 Leeds Year of Volunteering programme. The proposed focus is on sustaining and increasing the opportunities for volunteering in Leeds but there will also be an opportunity to learn some of the best practices from voluntary organisations in our European Partner Cities. The budget (circa eur5m for all the EU nations) is very small however and in the main will be used in the UK by high level promotional activities. It is likely that volunteering organisations in the UK will not benefit significantly from the European Year by receiving funding.

3.3 To prepare for the European Year of the Volunteer 2011 Leeds City Council is hosting a Leeds European Volunteering Conference at the Royal Armouries on 7<sup>th</sup> December 2010. This will form part of a three day exchange of best practice organised by the International Relations Office of the City Council, and will involve local voluntary organisations in linking with European counterparts, with European Commission funding secured from the Europe for Citizens programme. Volunteer organisations from Lille (France), Dortmund (Germany), Siegen (Germany), Brno (Czech Republic) and Brasov (Romania) have been invited. The conference forms part of the Europe Direct Leeds programme of events 2010/11 in Leeds and the International Relations team has secured just over €2200 from the European Commission for this purpose. The balance of sponsorship funding has come from involved, managed in Leeds by Learning Partnerships.

3.4 The visit of our partner cities takes place between 6<sup>th</sup> and 8<sup>th</sup> December 2010, including a conference on volunteering on the 7<sup>th</sup> December. The visitors from our partner cities are representatives from a total of 26 European voluntary organisations. These visitors are being hosted by local voluntary organisations. The total of 100 delegates will attend the conference from both Leeds and our partner cities, from the UK government and the European Commission. The conference will launch the start of the European Year of Volunteering 2011 within Leeds.

#### **Objectives for the European Year 2011 in Leeds**

3.5 The 2011 year in Leeds will focus on how volunteering can support the city in delivering key strategic priorities. The proposed objectives are therefore as follows

- To sustain the improvements in volunteering made during 2010
- To produce a Volunteering Strategy for Leeds during 2011 that contributes to the Leeds city priorities
- To highlight and support the work of volunteer organisations that are tackling our most difficult issues
- To develop closer working links between volunteer organisations in Leeds and our partner European cities
- Leeds City Council to review the way it uses volunteers

3.6 There will be six main themes and the lead for these will all be Leeds volunteer organisations. Each will run for 12 months but there will be a focus as follows

- January and February: poverty and homelessness
- March and April: supporting young people and children
- May and June: environmental improvement
- July and August: sport (looking forward to London 2012)
- September and October: culture and the arts
- November and December: health and wellbeing

Each of the six themes will include taster, marketplace and volunteering celebration events and projects undertaken within specified local neighbourhoods to increase the level of volunteering and support local initiatives

3.7 The specific targets for the 2011 year in Leeds will be

- increasing the net level of volunteering opportunities in Leeds by 25% during 2011 (currently the Do-It All database has 380 opportunities).
- increasing the level of recorded volunteering placements through Volunteer Centre Leeds by 25% to 140 per month.

#### 4.0 **Developing a Leeds City Council volunteering framework**

4.1 For some time there has been an ambition within Leeds City Council to develop a holistic volunteer policy framework for volunteering, incorporating the following threads:-

##### *An inward focus*

- Opportunities for citizens to volunteer within LCC (active citizenship).
- Volunteering to provide placements and internships for specific under-represented groups (e.g. young people)

##### *An outward focus.*

- Corporate Social Responsibility volunteering by City Council staff linked to Council priorities including engaging senior local authority leaders in contributing to city/community development through voluntary activity.
- Volunteering to support skill development for employees, re-deployees or employees 'at risk'.

##### **An inward focus**

4.2 Leeds City Council has many thousands of volunteers, active in for example: the School Governors service, Youth Service, the ALMOs, Youth Offending Service, Adult Social Care, Library and Information Service, Children's Services, Parks and Countryside, Museums and Galleries, Sport Leeds, Leisure and Environment

- There are many types of volunteering activities, and around 6000 volunteering opportunities:
- Children's Services, run an Independent Visitor Scheme, because every looked after child has the right to an independent mentor
- Leeds Schools need 4000 volunteer governors and the challenge is to manage the turnover and get people from all areas of the City, reflecting diverse backgrounds and experience
- The Leeds International Film Festival is dependent on an army of volunteers –the challenge here is to manage demand and interest.
- Parks and Countryside recruit many hundreds of volunteers: they are working on the farm at Temple Newsam, in the gardens and on the estate at Lotherton, as Park Watch volunteers, there are 130 volunteer Tree Wardens

and hundreds of people who get involved in environmental projects throughout the year across most parts of the City.

- Leeds Museums and Galleries have a large number of volunteers at all of their sites, including volunteers working on displays at Lotherton, cataloguing in the Art Gallery, working in the shops at the City Museum, The Discovery Centre, Armley and Thwaite Mills.
- There are over 80 volunteers working for the Libraries Books at Home Service
- The Youth Offending Service provides a range of services and activities as part of the Criminal Justice System, including volunteer Panel Members, Mentors and Befrienders
- Adult Social Care recruit volunteers as mentors, befrienders and advocates for older people or those with learning disabilities and mental health issues.

4.3 As a result of the Year of Volunteering initiative more City Council schemes are now registering their opportunities with the Volunteer Centre Leeds. There is however no one Council overview of volunteering, or one coordinated promotion of the opportunities within the Council. There is an embryonic Council Volunteer Managers network, but no easily accessible source to find out about Council volunteering opportunities.

### **An outward focus**

4.4 Employee-supported volunteering schemes have significant benefits in terms of improved team working, coaching and facilitation skills, practical learning and development as part of individual personal development plans, increased motivation and satisfaction, and encouraging innovation.

4.5 There has been a long term ambition to have in place a universal corporate Employee Sponsored Volunteering scheme within Leeds City Council. An incremental approach has been taken to date. Leeds Ahead has run a matching service for volunteers from the City Council entitled "Leeds by Example". This has provided 1000 volunteer hours per year over two year of the programme. The current 2010/11 the target is 100 staff with 10 hours each of volunteering paid by the City Council and approved by line managers. The programme currently incorporates the following activities, all of which help tackle key targets in the Leeds Strategic Plan.

#### *VCFS groups and their managers*

- Community leader mentoring
- Community group support and advice
- Committee and board membership

#### *School pupils*

- World of work day
- Numeracy and literacy mentoring

#### *Year 8 Girls' Aspiration- raising*

- Mentoring

#### *Long-term unemployed jobseekers*

- CV advice and interview skills

#### *Residents and their environment*

- Environmental projects

#### *Ex-Offenders*

- Out of Armley project

4.6 Leeds Ahead develop and deliver the programme, offer facilitation and project support, quarterly reporting against agreed key outcomes and a report including feedback on impacts. A proposal is being drawn up for consideration by members that would expand their current

Employer Supported Volunteering programme to incorporate 350 city council staff in 2011/12. The cost of this is estimated at £30,000.

## **Proposal for a Volunteering Framework**

4.3 The proposal is to develop Council volunteering framework. This would set out a policy, develop criteria, and agree organisational ownership for both for inward and outward volunteering. The framework would set out an operating framework setting out minimum standards and providing clear, consistent and easily accessible guidance on issues such as

- volunteer expenses and remuneration
- volunteer role descriptions
- health and safety, risk assessment, lone working, CRB checks
- recruitment, induction, training, supervision, capability
- insurance – employer’s liability, public liability, professional indemnity
- safeguarding, equality, data protection
- ensuring that volunteering roles add value, but do not replace paid work
- making clear distinctions between volunteer roles, internships and placements

4.4 The framework will need to refer to other policies and to obtain guidance and colleagues in working on HR, legal and health and safety issues. It will also need to include the policies adopted within the revised compact for Leeds on volunteering and the recent agreement between Volunteering England and the TUC Charter for strengthening relations between paid staff and Volunteers.

4.5 The menu of approved routes could include:

- Building on the ‘Leeds by Example’ Leeds Ahead employee volunteer pilot programme.
- Volunteering within the Council, through promoting existing Council schemes e.g. independent visiting, and maximising knowledge of internal opportunities.
- Formal arrangements with volunteer brokers to match volunteers into (agreed) voluntary opportunities and track progress.
- Explore ‘pump priming’ 10 hr ‘sponsored’ activity to encourage employees to commit longer term in voluntary capacity to benefit of city/community, promoting active citizenship/CSR.
- Using Volunteer Centre Leeds to provide volunteering opportunities

## **5.0 Implications for Council Policy and Governance**

5.1 This report supports Council policy as outlined in the priorities of the Leeds Strategic Plan 2008-11 and as expressed in the Council’s commitment to the Compact for Leeds. For the Leeds European Volunteering Year 2011 it is suggested that the current governance arrangements continue as follows.

A **strategic steering group** chaired by Cllr. Yeadon and has cross party representation through Cllr. Blackburn, Cllr. Feldman, Cllr. Brett and Cllr. Gettings. Partner organizations are also making nominations and these will include NHS (Leeds), Leeds Community Foundation, Universities, Voluntary Sector reps and the Environment Agency. The group will maintain an overview of the planned activity and work to champion the programme within their respective organizations and remove any barriers to implementation.

An **operational group** led by Voluntary Action – Leeds. The membership of this group is formed by the theme leads who will take on responsibility for promoting and co-ordinating the

activities in each of the monthly themes during the year. This includes representatives from voluntary sector organizations, city council directorates and partner agencies.

5.2 Programme co-ordination for the Leeds European Volunteering Year 2011 will continue to be provided through two part time posts that reflect the joint leadership by the Council and the VCFS. Regular progress on the implementation of the Year of Volunteering will also be reported to Corporate Leadership Team, Leeds Initiative Leeds Strategy Group and the VCFS Strategy Group.

5.3 It is proposed that the arrangements to oversee the development and implementation of the Leeds City Council Volunteering framework would lie initially with Corporate HR with the support of Leeds Year of Volunteering co ordinator

## 6.0. **Resource Implications**

6.1 The implementation of the European Year of Volunteering 2011 in Leeds would require a limited amount of funding and in-kind support for the programme co-ordination and delivery costs. Funding bids are being prepared by partner voluntary sector organisations under the “Awards for All” Lottery programme and by Voluntary Action- Leeds under the “Reaching Communities” programme. Sponsorship is also being sought from businesses and public and voluntary sector organisations to sponsor the programme and theme events in the year. Council Directorates, VCFS organisations and all participating partners will also be encouraged to explore ways to minimise additional costs for promoting and running the programme by incorporating and expanding appropriate work programmes.

6.2 The implementation of a City Council Volunteering Framework will require:

- Resources for policy development and consultation.
- Resources for any contract development, procurement and contract management of externally commissioned voluntary matching/monitoring activities.
- Resources for promotion, maintenance and communications about any ESV scheme.
- A budget to resource for an extended contract with Leeds Ahead, or a contract with other providers of volunteer matching/monitoring services. The cost of an extended contract with Leeds Ahead would be £30,000 for providing 350 volunteering places.
- A resource impact on reduced days to service delivery.

6.3 The estimated costs of the Leeds European Year of Volunteering is £95,000 in the calendar year 2011. Sponsorship and Big Lottery funding is being sought that could contribute £55,000 of this total within the same period. Full details of funding considerations are given in Appendix Two.

## 7.0 **Conclusions**

7.1 The European Year of Volunteering 2011 is an opportunity to build on and embed the successes of the Leeds Year of Volunteering in 2010 and to celebrate and promote volunteering in Leeds.

7.2 It has the potential to engage every citizen, neighbourhood and community in making a contribution to the city whilst also building skills, confidence and independence at an individual level. Creating transferable skills for individuals for future employment opportunities and developing community cohesion are two examples of the positive contributions that volunteering could make to help mitigate some of the negative impacts of the public expenditure cuts.

7.3 A successful European Year of Volunteering in Leeds will require active leadership and contributions by all key stakeholders in the city. The programme will be strengthened and enhanced by a clear City Council policy of volunteering both into the authority and by City Council employees

## **8.0 Recommendations**

- 8.1. To endorse the proposal to make 2011 the Leeds European Year of Volunteering.
- 8.2 To note the funding implications in paragraph 6.3 for the likely cost of the 2011 Leeds European Year of Volunteering and to build these into the 2011/12 budget preparations so a decision can be made on funding alongside other competing demands.
- 8.3 To sponsor and encourage additional activities and events that will contribute to making the year a success for the city.
- 8.4 To agree that officers work up a draft Volunteering Framework for Leeds City Council for wider consultation by January 2011, with the objective of bringing back a finalised report to Executive Board for adoption in spring 2011.

## **9.0 Background Paper**

Executive Board Report October 16<sup>th</sup> 2009 “2010- Year of Volunteering in Leeds”  
“The Ripple Effect 11- the economic contribution to Leeds” - Leeds Voice (2009)

Appendix 1  
CALENDAR

Current Year: Leeds Year of Volunteering 2010

Month	Theme	Promotional and Celebration Events
January	<b>2010 Leeds Year of Volunteering</b>	<ul style="list-style-type: none"> <li>• Wednesday January 13<sup>th</sup> Launch of the year of volunteering Leeds City Museum</li> <li>• Wednesday January 13<sup>th</sup> Formal opening of Volunteer Centre Leeds</li> <li>• Wednesday January 13<sup>th</sup> Launch of the Leeds Year of Volunteering Website</li> <li>• Friday 15<sup>th</sup> January Access to Nature grant announced, an environmental volunteering lottery grant for Leeds</li> </ul>
February	<b>Volunteering for Health</b>  <b>Theme lead NHS Leeds</b>	<ul style="list-style-type: none"> <li>• Tuesday 23 February 9.30-12.30pm : Volunteering for health and wellbeing celebration event at Tiger 11, Hillside, Beeston, Leeds</li> <li>• Thursday 4th February 7pm-10pm: Community and City Pride Awards, Civic Hall, Leeds</li> <li>• Monday 22nd to Saturday 28th February: Student Volunteering Week, Riley Smith Hall, Leeds University Students</li> </ul>
March	<b>Volunteering in every neighbourhood</b>  <b>Theme Lead Area Management Leeds City Council</b>	<p><i>North East Leeds Area Committees community meetings on volunteering</i></p> <ul style="list-style-type: none"> <li>• Wednesday 10th February 3:30pm – 5:30pm, Woodlands Primary School, Foundry Place, LS9 6DA</li> <li>• Saturday 20th February 11-1pm; Chapel Allerton Methodist Church Hall, Town Street, Chapel Allerton, LS7 4NB</li> <li>• Tuesday 23rd February 3.30-6.30pm – Moortown Baptist Church, 204 King Lane, LS17 6AA</li> <li>• Thursday 25th February 3:30pm – 5:30pm, Kentmere Community Centre, Kentmere Avenue, LS14 1EP</li> <li>• Thursday 25th February 4.30-7.00pm – Roundhay High School, Gledhow Lane, LS8 1ND</li> <li>• Monday 8th March, 4:30pm -7pm Alwoodley Community Hall, 60 The Avenue, Leeds LS17 7NZ</li> <li>• Monday 8 March 3:30pm – 6:00pm, Shine, Harehills Road, LS8 5HS</li> <li>• Monday 15th March, 4:30pm 6:30pm Boston Spa Village Hall, 199 High Street, Boston Spa Wetherby LS23 6AA</li> </ul> <p><i>North West Leeds Area Committees marketplace event Saturday 6th March, 2010. 10.00am - 2.00pm the West and North West Leeds Area Committees market place event for volunteers and voluntary organisations, 10.00am - 2.00pm at Pudsey Civic Hall, Dawson's Corner, Pudsey</i></p> <p><i>South East Leeds Area Committees community meetings on volunteering</i></p> <ul style="list-style-type: none"> <li>• Friday 12th March 2010 Morley Town Hall - "volunteering through business awards ceremony featuring volunteering in the business community.</li> <li>• Saturday 20th March 10.00am – 2.00pm Outer South area committee 'Volunteer Fair' on at Tingley Youth and Community Centre, Blackgates School Tingley.</li> <li>• 10 March: V-Involved youth volunteering celebration</li> </ul>

		<p>and awards at the Loft, Leeds</p> <p><i>Other event</i></p> <ul style="list-style-type: none"> <li>Thursday 25th March 12-2pm Drop in open day at Volunteer Centre Leeds.</li> </ul>
<b>April</b>	<p><b>Volunteering across the Generations</b></p> <p><b>Theme Lead</b> <b>Libraries and Adult Social Care</b> <b>Leeds City Council</b></p>	<ul style="list-style-type: none"> <li>Thursday 15th April "Taste your way round Leeds" Leeds Central Library</li> <li>Monday to Friday 26-30th April "Green Generations Festival" - events held throughout the city to celebrate young and old people volunteering together</li> <li>9 April: Aire Valley Homes, the arms-length management organisation Community Awards. 6.30pm at the John Charles Centre for Sport.</li> </ul> <p><i>South East Leeds Area Committees community meetings on volunteering</i></p> <ul style="list-style-type: none"> <li>Monday 12th April 2010, 10:30 am to 2:30 pm Garforth Liberal Club, Garforth</li> <li>Tuesday 13th April 2010, 10:30 am to 2:30 pm St Luke's Church, Swarcliffe</li> <li>Wednesday 14th April 2010, 10:30 am to 2:30 pm Kippax Ex-Service &amp; Social Club, Kippax</li> <li>Thursday 15th April 2010, 10:30 am to 2:30 pm Christ Church, Halton</li> <li>Tuesday 20th April 6.00pm – 8.00pm: Volunteer Celebration event for Inner South Area Committee of Leeds City Council at the Civic Hall banqueting suite.</li> </ul>
<b>May</b>	<p><b>Volunteering for Literacy and Learning</b></p> <p><b>Theme Lead</b> <b>Libraries Service</b> <b>Leeds City Council</b></p>	<ul style="list-style-type: none"> <li>5th May: Celebration and information event at Leeds Central Library</li> <li>19th May: Reading pledge event - at locations throughout city</li> <li>24th May: Active Learning event at BTCV Hollybush - learning through the environment 1-4pm</li> </ul>
<b>June</b>	<p><b>Valuing Volunteering in Leeds</b></p> <p><b>Theme Lead</b> <b>Voluntary Action - Leeds</b></p>	<ul style="list-style-type: none"> <li>5th June: Volunteering Marketplace Victoria Gardens – for organisations seeking volunteers to enable them to meet potential volunteers</li> <li>9th June: Leeds Compact Launch Civic Hall, 10.30 - 12 – partnership agreement between Leeds City Council and the Voluntary Sector.</li> <li>Training sessions for Volunteer Managers starting end of June (20 sessions in total) running to December 2010.</li> <li>Kite marking and Toolkit available for volunteer organisations to use</li> <li>21-25 June: Student Exodus week in Leeds - Refloat and Bargain Hunt volunteering schemes in LS6 with the University Student Unions</li> </ul>
<b>July</b>	<p><b>Volunteering for Sport, Arts, Culture</b></p>	<p><i>Sport events</i></p> <ul style="list-style-type: none"> <li>4th July – Jane Tomlinson Leeds 10K run charity volunteering event</li> </ul>

	<p><b>Theme Leads – Sport- Sport Leeds Arts- Artsmix</b></p>	<ul style="list-style-type: none"> <li>• 3rd &amp; 4th July Middleton Park Football Club Gala.</li> <li>• 10th July Yorkshire- North and West Army Cadet Force County Swimming Championships</li> <li>• 24th July (Olympic Open Weekend) Volunteer Fair on Briggate, Leeds City Centre.</li> </ul> <p><i>Art and Culture events</i></p> <ul style="list-style-type: none"> <li>• 30 June – Leeds Arts Partnership debates volunteering in the arts, ESA, Patrick Studios, St Mary’s Lane, Leeds LS9 7EH, from 4pm – 6pm.</li> <li>• Saturday 17th and Sunday 18th July (afternoon) Clarence Dock - Year of the Volunteer Celebration Event for those volunteering with the Arts, Culture and Festivals.</li> <li>• 24th July The Big Sing: volunteers from First Floor and Hay Days event outside West Yorkshire Playhouse 1-2pm</li> <li>• Garforth Festival 28th June-10th July Year of Volunteering Stall</li> <li>• I Love West Leeds Arts Festival 3rd -25th July volunteer run events</li> <li>• Holbeck Gala 10th July volunteer run events</li> <li>• Kirkstall Festival 14th July: Year of Volunteering Stall</li> </ul> <p><i>Other events</i></p> <ul style="list-style-type: none"> <li>• 5 July- 7th July Aire Action Week for Corporate Volunteering</li> <li>• 9th July The2010 Year of Volunteering debates - a WYLDA event at the Leeds Council Chamber</li> </ul>
<p><b>August</b></p>	<p><b>Volunteering and Environment, Parks and Wildlife</b></p> <p><b>Theme Lead Hyde Park Source and BTCV with support from LCC Parks and Countryside, Groundwork, Aire Action</b></p>	<ul style="list-style-type: none"> <li>• 1 August : Environmental fair - Temple Newsam 11-3pm</li> <li>• Rosebank Millennium Green 2010 taster project - launch party 11-3pm on 3rd August the project lasts to 31 August</li> <li>• Leeds Wildlife Volunteers Beckett Street Cemetery in Harehills on Aug 11th and Woodland glade management at Eccup Whin on Aug 25th.</li> <li>• Friends of Chevin Forest Park –Himalayan balsam bash and having a BBQ on 8th August.</li> <li>• Friends of Billy Wood – nature reserve in Kippax. Sat 7th August path repairs</li> <li>• Thus 5 August: Nature day at Kirkstall Valley Nature Reserve</li> <li>• Mon 9 August Pond dipping and conservation at Kirkstall Valley Nature Reserve</li> <li>• Thus 12th August: Bat walk ditto above</li> <li>• Sat 14.August: Heritage and wildlife walk along the Kirkstall Towpath.</li> <li>• Sat 14 August Bat Walk and Fair @ Rodley Nature Reserve</li> <li>• Saturday 21st August Fair@ Rodley Nature Reserve</li> <li>• 17 August: Nature day at Kirkstall Valley Nature Reserve</li> <li>• 19 August: Community volunteering to undertake a range of environmental activities at John O’ Gaunts and Rothwell Country Park.</li> <li>• 20 August: Bat walk ditto above</li> <li>• 21 August: Beeston Allotments horticultural</li> </ul>

		<p>volunteering taster session.</p> <p>23 August Green for Go volunteering taster session for refugees and asylum seekers in partnership with the Growing Together Gardening project in Holbeck.</p>
<b>September</b>	<p><b>Volunteering for a Safer Leeds</b></p> <p><b>Theme Lead</b></p> <p><b>Safer Leeds</b></p>	<ul style="list-style-type: none"> <li>• 16 Sept Marketplace event - Briggate with Street Chaplains, Stop Hate, Victim Support, Neighbourhood Watch, Police Specials and police volunteers</li> <li>• 30 Sept Community Safety Awards</li> </ul>
<b>October</b>	<p><b>Volunteering for ALL</b></p> <p><b>Theme Lead</b></p> <p><b>Voluntary Action-Leeds</b></p>	<ul style="list-style-type: none"> <li>• Making Volunteering Inclusive theme event St. Chad's Headingley on Thursday October 7th - between 10 and 12.30.</li> </ul> <p><i>Change Leeds Week 11-15th October 2010</i></p> <ul style="list-style-type: none"> <li>• Monday 11th October: Donate Day! Give your unwanted good (in good condition only please) to Emmaus, Leeds and Moortown or St Judes.</li> <li>• Tuesday 12th October Improve the Leeds landscape: support the Hyde Park Community Association in improving the local greenspace</li> <li>• Wednesday 13th October- Open Day "Eight till Eight" day at the volunteering centre Leeds.</li> <li>• Thursday 14th October - come along to volunteer for the day or part of the day at Lineham Farm</li> <li>• Friday 15th October help make improvements to the Wyther Lane greenspace area.</li> </ul> <p><i>Other events</i></p> <ul style="list-style-type: none"> <li>• Mediation Leeds running training programmes for volunteers in Sept/ Oct 2010.</li> <li>• 14 October City Development Women's Conference on Volunteering – Leeds Civic Hall</li> <li>• 14 October (lunchtime) St George's Crypt 80th birthday fundraising launch</li> <li>• 8 October Corporate Volunteering Day – Holbeck Urban Village; Shelley Riley</li> <li>• 11 October 12.30-3pm Leeds Asylum Seekers Network AGM and volunteering event at 1 Community Centre</li> <li>• 11 -15 October Citizen's Advice Bureau Leeds Advice Week</li> <li>• 19 October WNW Homes Community Awards Event at Leeds Civic Hall</li> </ul>
<b>November</b>	<p><b>Children and Young People's Volunteering Month</b></p> <p><b>Theme Lead</b></p> <p><b>Learning Partnerships</b></p>	<ul style="list-style-type: none"> <li>• Tuesday 2nd and Wednesday 3rd November 2010 BTCV Skelton Grange Environment Centre have a range of environmental opportunities</li> <li>• National Tree Week - Friday 26th November 2010- BTCV Carbon army celebration of National Tree Week by helping out with some tree planting work at Skelton Grange</li> <li>• Tuesday 2nd November Speed Volunteering at Leeds Met 1.00pm-3.30pm at Leeds Met Students' Union</li> <li>• Thursday 4th November The bigvbus returns to Leeds University of Leeds</li> <li>• Thursday 18th November: Social Entrepreneurship Day @ SHINE</li> <li>• Thought Bubble Sequential Arts Festival are</li> </ul>

		<p>recruiting volunteers to help give away free comics to promote literacy on Friday 19th November at Leeds Central Library</p> <ul style="list-style-type: none"> <li>• Magic the Gathering – volunteers aged 16-25 required. Date 24th November 2010, 4pm-8pm. Location - The Cardigan Centre - Upstairs in the Training Suite</li> <li>• Exhibition Explorers volunteering at Thackray Medical Museum</li> <li>• Mobile Play Volunteering volunteers at the Burley Lodge Centre.</li> <li>• Volunteering Tasters on the Move (on a milk float Leeds Met Students Union and V-involved Leeds)</li> <li>• Thursday 4th and 11th November Bulb planting, tree planting, litter picking, hay raking and/or bird and bat box making Kirkstall Valley Nature Reserve</li> <li>• Monday 15th November Bulb Planting Extravaganza for Morley in Bloom Time: 10.30 – 15.30</li> <li>• Tuesday 23rd November Recycled Arts and Crafts Session Leeds Bus Station (city centre)</li> <li>• Friday 26th November Beeston Allotments Various activities</li> </ul> <p><i>Other events</i></p> <ul style="list-style-type: none"> <li>• <i>Leeds Outer East Area Committee</i> volunteering awards: celebrating volunteering in East Leeds. Thursday evening 4th November Leeds Civic Hall</li> <li>• <i>West North West Area Management awards:</i> celebrating volunteering in West and North West Leeds - Tuesday 9th November from 6.30.p.m. – 9:00.p.m Civic Hall.</li> <li>• <i>School Governor Celebration</i> 12 November at the Village with 150 school governors attending</li> <li>• <i>Year of Volunteering exhibition</i> - Martin Maybank's photos of volunteers at Leeds Library 1<sup>st</sup> Floor exhibition space</li> </ul>
<p><b>December</b></p>	<p><b>Celebrating Volunteering</b></p>	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> December : 2010 Year of Volunteering Awards at the Civic Hall</li> <li>• 6-8<sup>th</sup> December European Volunteering Conference and visit – Royal Armouries and visit of our European Partner Cities</li> <li>• 9<sup>th</sup> December Inner North East Area Committee Volunteering Celebration</li> </ul>

**OUTLINE CALENDAR**
**2011 Leeds European Year of Volunteering**

Month	Theme	Promotional and Celebration Events
<b>December 2010</b>	<b>Launch of the Year</b>	<ul style="list-style-type: none"> <li>• <b>Leeds European Volunteering Conference, at Royal Armouries</b> 7 December</li> <li>• 6-8<sup>th</sup> December volunteers from our five European Partner Cities visit Leeds (Lille, Dortmund, Brno, Brasov, Siegen and Lille) and are hosted by relevant Leeds volunteering organisations</li> </ul>
<b>January/February</b>	<b>Volunteering for poverty and homelessness,</b>	<ul style="list-style-type: none"> <li>• Theme lead: <b>Latch</b></li> <li>• Taster, Marketplace and celebration events</li> <li>• Volunteer Centre focus on organisations tackling poverty and homelessness</li> <li>• Leeds University Student Volunteering Week</li> </ul>
<b>March/April</b>	<b>Volunteering for supporting young people and children</b>	<ul style="list-style-type: none"> <li>• Theme lead <b>V involved with VAL</b></li> <li>• Showcase the work of the V programme over the past three years</li> <li>• Involve Leeds secondary schools in volunteering</li> <li>• Volunteer Centre focus on organisations supporting young people and children</li> <li>• Publication of YOYV evaluation</li> </ul>
<b>May/June</b>	<b>Volunteering and Environment</b>	<ul style="list-style-type: none"> <li>• Theme lead <b>Groundwork</b></li> <li>• Volunteer Centre focus on organisations supporting the Environment</li> <li>• Projects: Wyke Beck and Victoria Gardens</li> <li>• Community Wildlife event involving Children</li> <li>• UK National Volunteering Week Programme 1-7 June of including: Volunteering Opportunities Market Place; Corporate Volunteering Celebration Event</li> </ul>
<b>July/August</b>	<b>Volunteering for Sport</b>	<ul style="list-style-type: none"> <li>• Theme lead <b>Sports Leeds</b></li> <li>• Project; work with 20 sports clubs to appoint a freelance volunteer coordinator</li> <li>• Volunteering event to mark one year to London Olympics</li> </ul>
<b>September/October</b>	<b>Volunteering for Culture and the Arts</b>	<ul style="list-style-type: none"> <li>• Theme lead: <b>Space 2</b></li> <li>• Volunteer music project</li> <li>• Volunteer dance project</li> <li>• Arts festivals/Light Night</li> </ul>
<b>November/December</b>	<b>Health and Wellbeing</b>	<ul style="list-style-type: none"> <li>• Led by <b>Healthy Living Centre Leeds</b></li> <li>• Develop volunteer working</li> <li>• Project work with healthy food organisations organisations such as Tin Wolf, Urban Harvest, Leeds Permaculture</li> <li>• End of Year celebration event</li> </ul>

**Note 1.**

Throughout the Year there will be a wide range of ongoing volunteering activity and targeted and time limited volunteering projects taking place. These will be captured on the Year of Volunteering website calendar.

**Note 2.**

Local programmes will be developed by Area Committees following discussions with members.

## Appendix 2 Leeds European Year of Volunteering Budget 2011

### Leeds European Year of Volunteering – 2011 calendar year costs

	<b>Purpose</b>	<b>Estimated Cost</b>
1	Co-ordination and administration for programme for calendar year 2011 (including on-costs)	49,000
2	Activity funding for themes	0 (i)
3	Publicity and promotion for events during the year	10,000
4	Volunteer Centre Leeds : rent and rates costs (ii), services, broadband, telephone, and volunteer expenses	46,000
	<b>Total estimate costs</b>	<b>95,000</b>

**Table 2 Leeds European Year of Volunteering 2011: calendar year income**

	<b>Source</b>	<b>Estimated income</b>
1.	Leeds City Council	95,000
	<b>Total income</b>	<b>95,000</b>

**Table 3 Fundraising: calendar year bids**

	<b>Source</b>	<b>Estimated income</b>
2	Bid to National Lottery under Reaching Communities (iii)	45,000
3	Sponsorship funding being sought (iv)	10,000
	<b>Total fundraising</b>	<b>55,000</b>

**Notes:**

(i) Assumed to net to zero. The six themes are all subject to Awards for AQII lottery bids by theme lead organisations

(ii) The full year cost of rent and rates is £17000. A peppercorn rent was offered to VA-L by the City Council in 2009/10

(iii) Reaching Communities bid VA-L: £45k pa for 5 years if successful

(iv) Bids made for sponsorship for 2011, possible total income £10k.